

Safety Training Standards & Delivery Asbestos SME
April 13, 2009

Invitees	Affiliation	Attend?	Invitees	Affiliation	Attend?
Christine Marsh	Shell	Yes	William Deschamps	Terra	No
Rob Wieringa	B and D	Yes	Bob Sauve Chair	UA	No
Dave Lambert	CSAO	No	Tom Hennessy	IEC Guest	No
Bob Huggett	NOVA	No	John Swart	Insulators	No
			Jamie Cockerham Back up chair	IEC -	Yes
Wayne Allen	DCCL	Yes	Michael Manz	IEC - Guest	no
Giselle Owen Scribe	Suncor	No	Paul Spearman	IOL STS Rep	Yes
Matt Guerette	Nel-Tekk	No			

Acceptance of Previous Meeting Minutes

Minutes accepted as written

Past Action Items

- 1/ ask other sites not represented at this meeting what they use for ID of Asbestos – E mails sent out and no replies as of yet – only 2 days have past since being sent out.
- 2/ Reporting forms – E mail should be sent out asking companies if they use the PIER report forms or MOL form 1 & how they report accidental exposures.
- 3/ Field Evaluations, who does, what qualifications, etc. – It was discussed the auditors will be decided at the steering team level. It should come back to us for input.
- 4/ Trainer Qualifications – who should be an Instructor? Paul discussed that this module may be part of a basic safety program being worked on at present. We will wait and bring it back to the table when that is decided. It should be someone with some qualifications regardless if a stand alone or included in a basic program.
- 5/ Sampling – This will be identified in the training as only Shell does it on site at present
- 6/ Demolition – This will be in the training when we discuss workers right to ask. They see demolition being done they have the right to ask questions about controls in place for Asbestos.

Follow Ups

*Jamie to send out a E mail to sites not represented – 1/ Reporting system as stated above 2/ Do you have type 2 work performed not under Asbestos Abatement supervision 3/ Could you please forward us your Asbestos procedure for Type 1 work. 4/ How do you Identify Asbestos on your site, tags-blue banding. Need to know what you use for non-asbestos and asbestos ID. 5/ Do you label in line asbestos gaskets and if so how 6/ How do you identify asbestos in your buildings, ie. Above ceiling tiles.

They will reply to Wayne Allen as Jamie is away until May 4th.

* Paul Spearman to discuss with steering team the path for gaps found and decided on.

Design Template

The SME Team is ready to move forward with the design of the training module. Jamie explained that Shelley Brown from the IEC will be working with volunteers from this group on the design. The team is Wayne, Christine & Jamie. The first meeting will be April 15th. for Wayne & Christine to review the IEC, SHELL and CSAO training programs. They will review the 3 programs, using the topics the team decided was needed they will choose the best from these and develop a program. Shelley Brown will attend the next meetings to help with the design needed for training.

Advanced Asbestos Awareness

The Team started work on a new module using the shorter, newer template for Advanced Asbestos Awareness which would cover Type1 & 2 work. Type 1 was completed and when we were discussing type 2 the question was asked how many sites allow type 2 work to be done not under Asbestos abatement supervision? We were told Nova does but does anyone else. Jamie will add this question to the survey and if we don't have many sites doing this the thought was do we need advanced Asbestos when could just add type 1 work to the main program. So the type 2 was not completed.

Next meeting

- Next meeting will be April 20th. at the IEC – 1:00 till 3:00
- Wayne/Christine can report on design being done
- Hope most of the surveys are complete – discuss them and some gaps many be solved or more may crop up. Charlotte Cooper is sending these out to member companies and replies go to Wayne Allen
- Jamie will be away for 2 weeks – Tom Hennessey will sit in.

