

**Safety Training Standards & Delivery Asbestos SME
May 4 2009**

Invitees	Affiliation	Attend?	Invitees	Affiliation	Attend?
Christine Marsh	Shell	NO	William Deschamps	Terra	NO
Rob Wieringa	B and D	YES	Bob Sauve Chair	UA	YES
Dave Lambert	CSAO	NO	Tom Hennessy	IEC Guest	NO
Bob Huggett	NOVA	YES	John Swart	Insulators	NO
			Jamie Cockerham Back up chair	IEC -	YES
Wayne Allen	DCCL	YES	Michael Manz	IEC - Guest	NO
Giselle Owen Scribe	Suncor	NO	Paul Spearman	IOL STS Rep	NO
Matt Guerette	Nel-Tekk	NO			

Acceptance of Previous Meeting Minutes

To bring everyone up to speed we reviewed April 13 minutes – several people missing from the April 20 & 27th. meetings and minutes not available at this meeting. We also discussed the events that took place those 2 weeks.

Discussions

*The first discussion on the table was in the last 2 weeks have we received any replies from a survey that Jamie had sent out? The survey was sent out to 17 member companies asking questions about Asbestos labeling, reporting, procedures, etc. The replies were to be sent to Wayne Allan – no replies. The group found that unusual, so Jamie checked the E mail that the survey was to be sent to – it worked fine.

*The second item up for discussion was how Wayne & Christine had been doing on blending 3 existing training programs – Shell, IEC & CSAO. They have met twice, once with Shelley Brown who is helping with the design. Their efforts will be shown at the May 11th at the meeting. Please try and attend.

*Discussion on what happens if the Asbestos Awareness program is put in with a new Basic Safety program. This would shorten the program and there are concerns on how this would be addressed. Paul Spearman sent an E mail asking if he new how this situation stood. It will be discussed when Paul replies.(next meeting)

* Next, Peter Stock had asked if any members had received any feedback from what they saw on the IEC web page concerning our program. Went around the table and no had. They had received comments on what they had heard but not from the web page itself.

Template

Template was reviewed with everyone and changes were made. They were mostly word changes not content. The only thing not filled in was if we need re-certification and if so, what would the frequency be. It was decided we need more input from the members of this group. Should be decided at next meeting.

Feedback Loop on IEC Website

Our members have not received any feedback from the web site.

Items to be Discussed at Next Meeting

Next Meeting – May 11th. we will spend time on our gaps; 1/ Labeling, 2/ Incident Reporting & 3/ Type 1 best practices.

- Discuss Asbestos a stand alone program or put into a basic safety program
- Review program as it is today – changes to be done as we review

Action Items

Paul Spearman to explain where this program would be – stand alone or part of basic safety.

** Understanding that this committee can recommend where they think it should be.

Next Meeting

May 11th. 2009 - IEC Building - 1:00 till 4:00