

**Safety Training Standards & Delivery Fall Protection SME
September 23, 2009**

Invitees	Affiliation	Attend?	Invitees	Affiliation	Attend?
Dave Taylor	Chemfab	Yes	Kevin Mackowski	IOL	No
Blair Allin	Boilermakers	No	Lonnie Cope	Suncor	Regrets
Dave Lambert	CSAO	No	Gary Krumholtz	Shell	No
Doug McKay - Scribe	Kel-Gor	Yes	Emilio Iacobelli	NOVA	Regrets
Tracey Verdone	LamSar	Yes	John Huybers	Curran	No
Victor Horvath	Laborers	Regrets	Ron Mombourquette	ALUMA	Yes
Brian Strong	Millwrights	No	Shelly Brown	IEC	Yes

Acceptance of Previous Meeting Minutes

Minutes reviewed and accepted

Discussion Items

1. In going over the minutes of the previous meeting, Ron M. asked about the information contained in Section 8 – 30 day formal inspection is not a standard at the moment. It is common practice in many locations, but it is not a standard. After discussion, the group felt this was an item that needed to be added to the GAP document and the summary of proposed standard changes submitted to the STS.
2. Also in section 8, the discussion surrounded the idea of inspection prior to use. It is not expected that the user will perform a “forensic” inspection of the scaffold, but they would be expected to read the tag and determine if there are any issues they need to contend with and, as with the use of any tool, they should be aware of any issues they may find that could pose a risk (because someone has altered the scaffold or something has happened to it since the last inspection)
3. When it comes to anchor points and scaffold, we agreed that the only thing we could say to people in the course was that they would have to ask the carpenters what is and is not acceptable as an anchor point on a particular scaffold.
4. We discussed the Fall Protection Rescue Plan document created by Tracey – all approved and agree that it is ready for use by anyone who wants to use it.
5. Dave Taylor agreed to present a “state of the union” from the team to the IEC Executive
6. We discussed the e-mail from Shelly – Items related to grand”parenting” of people who have had training. The group agreed that there would be no automatic grandparenting, people would be required to pass the refresher training as a minimum. Also, a discussion on the refresher training itself – it is essentially considered top up training and is intended to be a place where changes to standards or legislation would be captured for refresher trainees.
7. Next steps are to finish the course material and develop refresher training outline from the material we have already agreed on.
8. We expect we will be able to pilot the program in November sometime.
9. The logo as discussed is still under review
10. We agreed to wait for 2 weeks for the next meeting

Action Items

1. Prepare learner's guide outline – held over.
2. What to include in refresher/gap training – held over.

Next Meeting

October 7, 2009 – 1:00 – 3:00 IEC Room TBD