

**Safety Training Standards & Delivery Fall Protection SME  
March 4, 2009**

<b>Invitees</b>	<b>Affiliation</b>	<b>Attend?</b>	<b>Invitees</b>	<b>Affiliation</b>	<b>Attend?</b>
Bob Schenek	Carpenters	No	Lonnie Cope	Suncor	No
Blair Allin	Boilermakers	Yes	Gary Krumholtz	Shell	No
Dave Lambert	CSAO	No	Jamie Cockerham for Tom Hennessy	IEC	Yes
Jim Joncas	NOVA	Yes	<b>Kevin Mackowski</b>	<b>IOL</b>	No
Tracy Verdone for Paul Healy	LamSar	Yes	John Huybers	Curran	Yes
Harry Smitts	DCCL	No	Paul Spearman	IOL	No
Victor Horvath	Laborers	Yes	Ron Mombourquette	ALUMA	Yes
Brian Strong	Millwrights	No	<b>Dave Taylor</b>	<b>Chemfab</b>	Yes
<b>Doug McKay - Scribe</b>	Kel-Gor	Yes	Moe Carson	UA	Yes

**Acceptance of Previous Meeting Minutes**

Minutes accepted as written

**Template**

Ron provided the template to the group for review.

**Follow Ups from Previous Meeting**

**1. Tom to send contact list**

Complete. There are several members of the group listed in the contact information that have never attended a meeting and have not contributed to the process up to this point. Doug will send a notice to each of them that requests either attendance or resignation from the team. If there is no response or a negative response, these members will be removed from the group by next meeting.

**2. Feedback Loop on IEC Website**

Should be up and running by the end of the week

**3. Manufacturers Recommendations re: Anchorage Points**

The common requirement from manufacturers who responded to Tracy was 5000 pounds as the required strength for an anchorage point

#### 4. Guiding Principles

The group reviewed the draft and made some changes to arrive at the attached for consideration

#### 5. Fall Heights Averages

Tracy reviewed the analysis of fall data. The analysis indicates that there is a significant risk below 1.8 metres. This prompted the group to agree that **1.8 metres is appropriate for fall protection and will be discussed with Clients as part of our list of items for agreement.**

### Discussion of Fall Prevention Items on Gap Analysis

#### Portable Ladders

##### 1) Maximum Length allowed

The group agreed that this is adequately covered by the green book and should be included as such in the training program. Any discrepancies at a particular Client site would be dealt with in their induction program

##### 2) Wooden Ladder Usage

Any specific requirements would need to be covered by Client specific requirements

##### 3) Working from Ladders

The group agreed that working from ladders standard should include a requirement for tie off above 1.8 metres. **This will need to be discussed with Client group as part of our submission of items for approval**

##### 4) Safety Cage Requirement

Requirement is defined in the green book. Should be covered in training as a point of information

##### 5) Handrail Requirements

This is a client specific issue and should be included in training for information only. The training should stress that, regardless of a specific requirement for handrails, 3 point contact must be maintained with the ladder itself.

##### 6) 3 Point contact

The issue of appropriate 3 point contact must be stressed in the training program

#### Step Ladders

##### 1) Tie Off of Ladders

Stress in the training that ladders are to be used as per manufacturer's recommendations. Any specific requirements at a Client site would need to be covered by that Client induction.

##### 2) Maximum Length Allowed

Covered adequately by the green book. Any deviations at Client sites would have to be included in specific induction.

## **Fixed Ladders**

### **1) When cages are required**

Well defined in regulations. No need to alter. If Clients have a different standard, it would be their responsibility to define.

## **Scaffold Requirements**

### **1) Plank Requirements**

This is an item covered by regulation and is specific to carpenters. Any specific requirements by a specific Client would have to be communicated by the Client.

### **2) Guard Rail Usage**

Most require at 2.4 metres. Discussion about reducing this to 1.8 metres  
**This will need to be discussed with Client group as part of our submission of items for approval**

### **3) Grounding Requirements**

(no discussion on this element at the meeting that I could recall)

### **4) Tagging system**

All agreed that the standard 3 tag system used throughout the valley is appropriate and avoids confusion. This item needs to be discussed with IOL to gain commitment to change their policies

## **Powered Elevating Work Platforms**

### **1) When harness required – group agreed that this should read “when fall protection required”.**

Fall protection should be worn at all times when in a PEWP. The use of different types of protection (non-shock, shock absorbing) should be discussed in training.

### **2) Wind Conditions Limitations**

This is not a fall protection issue. It is a safe use of equipment issue. The group felt that this item should not be included in the program as a specific item.

### **3) Travel Restraint vs. Fall arrest in PEWP**

Requirements as listed in 1) above should be included in program

## **Action Items**

1. All to review the Template prior to next week's meeting
2. All to review IEC and CSAO training program to determine the base program for this project. The IEC program was provided to all by Jamie
3. Doug to update Gap Analysis based on group discussion and consensus
4. Jim agreed to provide the group with copies of the CSA standards related to the issues under discussion by the group.

## **Next Meeting**

March 11, 2009 – 1:00 – 3:00 IEC Board Room

### **Attachment – Guiding Principles Document**

## **Safety Training Standards & Delivery Fall Protection SME**

### **Purpose**

- To establish guidelines to be practiced and followed to prevent falls from heights and reduce consequences if a fall occurs.
- To establish a standardized Training Program for fall protection to be utilized exclusively for training in this area.
- To develop an audit protocol in order to evaluate delivery of the established training program by authorized trainers.

### **Guiding Principles**

- All members of the team will have the opportunity to participate in the development and review of standardized fall protection safety training programs
- The standardized Safety Training and Fall Protection guidelines will be developed by a team of subject matter experts from various stakeholder groups.
- Intellectual debate and challenge will be encouraged and supported in order to achieve group consensus on issues,
- The process is managed by the Safety Training Standards Steering Committee and any deliverables from the team will be sent to the Steering Committee for approval,
- The group will focus on the needs of all members of the tripartite Sarnia safety partnership in developing recommended outcomes.