

**Safety Training Standards & Delivery Fall Protection SME
February 18, 2009**

Invitees	Affiliation	Attend?	Invitees	Affiliation	Attend?
Bob Schenek	Carpenters	No	Lonnie Cope	Suncor	Yes
Blair Allin	Boilermakers	Yes	Gary Krumholtz	Shell	No
Dave Lambert	CSAO	No	Tom Hennessy	IEC	Yes
Jim Joncas	NOVA	No	Kevin Mackowski	IOL	No
Paul Healy	LamSar	Yes	John Hybers	Curran	Yes
Harry Smitts	DCCL	No	Paul Spearman	IOL	No
Victor Horvath	Laborers	No	Ron Mombourquette	ALUMA	Yes
Brian Strong	Millwrights	No	Dave Taylor	Chemfab	Yes
Doug McKay - Scribe	Kel-Gor	Yes	Moe Carson	UA	Yes
Tracy Verdone	Lamsar	Guest			

Acceptance of Previous Meeting Minutes

Minutes accepted with one typographical error corrected

Template

Ron indicated that it is expected soon. Doug will e-mail it to the group when it is received.

Follow Ups from Previous Meeting

- 1. Plant Representatives to send current Fall Protection Rules**

Complete

- 2. Plant Representatives to present current on-site training package**

Complete

- 3. Gap Analysis**

Gap analysis completed by Tracy Verdone of LamSar – Discussion later in the meeting

4. Tom to send contact list

Ongoing – some contact information still not current. Doug to complete

5. Feedback Loop on IEC Website

Ongoing – Ron to follow up

6. Guiding Principles

Ongoing – Gary was unable to provide for this meeting but will provide by next week

Gap Analysis

The group went through the Gap analysis – See attached
It was agreed that, at this meeting we would discuss only Fall Arrest and that Fall Prevention issues would be decided at the next meeting

LamSar will update the gap analysis to include IEC training program

The outcome of the discussion on fall arrest issues was that there are several points in the analysis that require discussion or debate by the group. These points are:

- 6) Height at which Fall Protection is required
- 7) Donning/Doffing of harnesses
- 8) Harness age issues (should there be an expiry date?)
- 9) Lanyard age issues (should there be an expiry date?)
- 9b) What types of lanyards should be used in what situations?
- 15) Mandatory use of relief straps
- 16) Anchor points – to be defined

General Discussions

The group felt that the biggest issues for debate in this process will be policy related issues between Clients

The group agreed that we need to establish a standard before being able to establish the training program. This allows the development of a program which provides consistency. A question was raised as to whether or not the Client group would adopt the developed standard in their programs. The feeling is that there is support for this within the Client community

The group discussed the elements of a base level training program. The CSAO

program meets the minimum requirements of the Act and Regulations. There is no legal requirement for hands on training but there is a requirement for training on the equipment being used by an individual.

It is unlikely that this gap can be covered by a standard training program. This is an item that needs to be further explored by the group in how it should be handled in the standard program.

It may be best to have the standard training program include only that, at the site level, the equipment being used needs to be included specifically in the practical portion.

The group agrees that a requirement for a practical portion is important to be included in the standard training program

We discussed the importance of getting commitment from the Client community on a single standard for fall protection. Once the gaps identified have been debated and decisions made by the group, it was suggested that members of the group talk to the major Clients to gain commitment for the implementation of decisions on each.

Action Items

1. Tracy will include the IEC information on the Gap matrix and include a column for status of each gap. The matrix will be provided to Doug who will send it to all members of the group.
2. Members should be prepared to debate the 7 items listed at the next meeting
3. Members should spend some time to determine if there are any items missing from the Gap matrix. These will be discussed for inclusion at the next meeting

Next Meeting

February 25, 2009 – 1:00 – 3:00 IEC Board Room