

Safety Training Standards & Delivery Fall Protection SME
April 29, 2009

Invitees	Affiliation	Attend?	Invitees	Affiliation	Attend?
Dave Taylor	Chemfab	Yes	Kevin Mackowski	IOL	No
Blair Allin	Boilermakers	Yes	Lonnie Cope	Suncor	Yes
Dave Lambert	CSAO	Info only	Gary Krumholtz	Shell	No
Tom Hennessy	IEC	Regrets	Emilio Iacobelli	NOVA	Yes
Tracey Verdone	LamSar	Yes	John Huybers	Curran	Yes
Victor Horvath	Laborers	Yes	Ron Mombourquette	ALUMA	Regrets
Brian Strong	Millwrights	No	Moe Carson	UA	Yes
Doug McKay - Scribe	Kel-Gor	Yes			

Acceptance of Previous Meeting Minutes

Minutes accepted as written

Discussion Items

1. Blair is sending out a newsletter to the Ontario BM to give them the opportunity to access the website and present any issues or concerns to the group.
2. Lonnie presented the information at toolbox talks at Suncor
3. Moe presented the information at the most recent 663 members meeting.
4. Doug has still received zero comments or questions through the website link.
5. Gaps identified have been included on the template as items requiring completion
6. Discussed the inclusion of the "buddy system" in the program. Everyone felt that it should be mentioned, but we might want to call it something else to reduce confusion from things like H2S buddy system. Also, the non ICI trades need to be covered in the program.

Populating Training Template

The group reviewed the template in its current form and gave out assignments to fill in the identified gaps. The assignments were:

- **Guardrails – Blair**
- **Fall protection requirements for scaffold – Ron**
- **Warning Barriers and Bump Lines – Lonnie**
- **Protective Covers – John Huybers**
- **Safety Nets – Lonnie**

Other suggested changes/additions were:

- Include % in fall statistics (45-50%) section of program
- Include regulation range in Access to regulations section of program
- Include the concept of not working alone – visual contact with another in the rescue plan section

The group discussed the “Additional Information” section of the template and came up with the following recommendations:

1. Recertification

Recertification to be completed on a 3 year cycle with the first recert to include a test to ensure understanding of the information and a practical section. The initial course will be on the order of 4 hours. It is felt that the recertification course, which will emphasize the practical aspects could be 2 hours

2. References

Already included in the body of the template

3. Exemptions

There should be no exemptions from the requirement to fulfill the requirements of this course. All potential participants should go through the course in a reasonable timeframe. It is recognized that we probably can not get everyone through the course in a year. An action plan needs to be developed.

Initial Design Phase

A discussion was held on the design draft that was presented by Tracey.

The group felt strongly that the categories to be used in the presentation should match those we have been working on. As a result, the group decided that the categories for training should be changed as follows:

Current Design	Recommended Design
Introduction	Introduction
Elimination of the Fall Hazard	Fall Prevention
Passive Fall Protection	Fall Prevention
Active Fall Protection (includes Rescue Plan)	Fall Protection (not including Rescue Plan)
	Rescue Planning
Closing	Closing

Action Items

1. Identified members to complete their sections for the gaps identified in the template
2. The Evaluation team will meet and work on the sections for evaluation other than participant evaluation

Next Meeting

The SME will meet on **May 13 from 1:00 to 2:00** in the Board Room