

**Safety Training Standards & Delivery Fall Protection SME
March 25, 2009**

Invitees	Affiliation	Attend?	Invitees	Affiliation	Attend?
Dave Taylor	Chemfab	Yes	Kevin Mackowski	IOL	Yes
Blair Allin	Boilermakers	Regrets	Lonnie Cope	Suncor	Yes
Dave Lambert	CSAO	Info only	Gary Krumholtz	Shell	No
Tom Hennessy	IEC	Yes	Jim Joncas	NOVA	Yes
Tracy Verdone	LamSar	Yes	John Huybers	Curran	No
Victor Horvath	Laborers	Yes	Ron Mombourquette	ALUMA	Yes
Brian Strong	Millwrights	No	Moe Carson	UA	Yes
Doug McKay - Scribe	Kel-Gor	Yes			

Acceptance of Previous Meeting Minutes

Minutes accepted as written

Follow Ups from Previous Meeting – Action Items

1. Committee for Cost/Benefit Analysis

Jim will be making a presentation to the IEC executive on this committee's activities.

2. Populating Training Template

The sub committee came to the meeting with a list of the topics with content suggestions to be filled in on the template and the group chose champions for each section. Each champion is to return on April 1 with a completed section to review. Tom provided a summarized list of items that could be included in the content sections. The group will review and finalize these sections on April 1

Other Discussion Items

1. Doug suggested we use the computer and projector to review completed documents to save on making multiple copies. The group agreed.
2. Jim suggested that there should be a "Train the Trainer" program that qualified trainers would need to have in order to be certified to train the standard programs being developed.
3. A suggestion was made that updates on this team's progress should be put out to the various committees in the region to ensure that everyone gets the same information and is aware of what is happening.

Action Items

1. Each of the champions for training topic sections is to have a completed template page for review at the next meeting
2. Doug is to discuss the presentation on 1.8 metres with Peter Stock to develop some information relating to the benefits we have discussed on making the change in order to provide useful information to the Client community outside of the "Big 4"

Next Meeting

April 1, 2009 – 1:00 – 3:00 IEC Badger Room