

**Safety Training Standards & Delivery Fall Protection SME
October 7, 2009**

Invitees	Affiliation	Attend?	Invitees	Affiliation	Attend?
Dave Taylor	Chemfab	Yes	Kevin Mackowski	IOL	No
Blair Allin	Boilermakers	Yes	Lonnie Cope	Suncor	Yes
Dave Lambert	CSAO	No	Gary Krumholtz	Shell	No
Doug McKay - Scribe	Kel-Gor	Regrets	Emilio Iacobelli	NOVA	Regrets
Tracey Verdone	LamSar	Yes	John Huybers	Curran	No
Victor Horvath	Laborers	Regrets	Ron Mombourquette	ALUMA	Regrets
Brian Strong	Millwrights	No	Shelley Brown	IEC	Yes

Acceptance of Previous Meeting Minutes

Minutes reviewed and accepted

Discussion Items

1. The group reviewed some of the video/picture resources Shelley currently has at her disposal and made some selections.
2. We discussed the section on elevated work platforms and agreed that we needed to put back some of the information we had previously removed.
3. Shelley reviewed the sections on the evaluation that still need pictures. She will send an email to the group outlining what is still required.
4. Shelley advised she got the hardhat stickers from Dave Lambert – thanks Dave! We agreed that we will make copies of the CSAO Fall Protection guide for distribution when the current supply Dave provided has been used up.
5. Blair said that he will have a group of apprentices who would be excellent candidates for participating in the pilot program in November.
6. The group discussed the need for a take-away learner's guide. The overall feeling was that they are usually left behind anyway so it would be more economical to have guides that can be re-used rather than taken away.
7. Group gave Shelley approval to go full speed ahead with program development.

Action Items

1. Prepare learner's guide outline – held over.
2. What to include in refresher/gap training – held over.
3. Submit revised gap document to STS re: 30 day formal inspection for scaffold.

Next Meeting

October 14, 2009 – 1:00 – 3:00 IEC Room TBD