

**Safety Training Standards & Delivery Fall Protection SME  
November 18, 2009**

<b>Invitees</b>	<b>Affiliation</b>	<b>Attend?</b>	<b>Invitees</b>	<b>Affiliation</b>	<b>Attend?</b>
Dave Taylor	Chemfab	Yes	Kevin Mackowski	IOL	No
Blair Allin	Boilermakers	Yes	Lonnie Cope	Suncor	Regrets
Dave Lambert	CSAO	No	Gary Krumholtz	Shell	Yes
Doug McKay	Kel-Gor	Yes	Emilio Iacobelli	NOVA	Yes
Tracey Verdone	LamSar	Yes	John Huybers	Curran	No
Victor Horvath	Laborers	Regrets	Ron Mombourquette	ALUMA	Regrets
Brian Strong	Millwrights	No	Shelley Brown	IEC	Yes

**Acceptance of Previous Meeting Minutes**

Minutes reviewed and accepted

**Discussion Items**

1. The group briefly discussed the timelines document
  - Shelley agreed that the facilitators guide would be complete by the 20<sup>th</sup> of November
  - Shelley agreed that the powerpoint course would be completed by November 26<sup>th</sup>
  - Peter stock is working on the student workbook (discussion with Peter after, he feels he will be able to do a better job once the other 2 sections are complete)
  - Pilot course – dependent on the development of the program materials
  - Refresher course material was discussed again (see below)
2. Waiting for a response from the Steering committee on the issue of trainer levels
3. I was going to leave in what a GREAT job Dave did at the AGM again, but he seemed upset by it at this meeting so I decided not to ...
4. Further discussion on the issue of Video use in the program. Shelley indicated that she felt there would be significant rework involved in altering from the current video she has included in the program. Dave indicated that we should continue moving forward with the program as it is now, but we should not lose sight of the fact that we would like more public domain material and more homegrown input with the ultimate goal of preparing our own video segments for the program
  - Fall Protection Equipment – Waiting for callbacks from suppliers - Tracey
  - Powered Elevating Work Platforms – Blair contacted suppliers and they were not willing to provide
  - Guardrails and tags – Not present – no report from Ron
  - Ladders – Dave is waiting for response from suppliers
  - Clients – ESSO was the only Client who had anything – Doug will review against objectives
5. The group felt that we had agreed on the train the trainer requirements at the last meeting but we agreed that we would see the program in its entirety before discussing further.
6. Discussion on the objectives and the refresher course yielded the following as a first draft:
  - a) Latest Statistics – Group preferred the wording “Current” statistics – in general, previous year
  - b) Latest Equipment
  - c) Latest legislation/changes to legislation
  - d) The gaps identified in the addendum (attached)
  - e) Trainees would receive the full workbook
  - f) Trainees would challenge the full program test with pass fail being the same as for the full program
  - g) All hands on portions of the program would be included
    - Donning and adjustment
    - Inspection

- h) Discussion of anchor points – In this section, the group felt that we should stress the types of things that would not be considered as appropriate, a few examples of what would be appropriate and a discussion that the workers would have to work with their supervision to determine appropriateness in particular situations
  - i) Ladders
  - j) An open forum for a defined period where trainees would discuss particularly difficult tie off situations and discuss possible solutions to those situations – This created significant discussion among the group. While everyone felt it was a good idea it was clear that it could get out of hand easily and needed to be managed by the trainer.
  - k) The group felt that a section on legal guardrail configurations should be included
  - l) The group also felt that there should be a brief refresher on PEWP requirements
  - m) Care and maintenance of equipment was another item that we had missed previously and will be included in the refresher.
7. Video – “Broken Family” - FINALLY we have it downloaded (not at the time of the meeting but since then)
  8. Reviewed the training aid card developed by Peter – everyone is to review it and make suggested changes for next meeting – discussed the method of ensuring that this was able to be easily accessible by workers – one thought is that we could have them attached to the harness (without getting in the way of function). We also discussed that these cards were not mandatory, but were to be available as aids for jogging memory.
  9. The group felt that we should have the opportunity to review all of the material before a trial run is undertaken. This just gives us one final look at the material in its final form for comment on anything that might be glaring that needs to be changed before going live in front of a trades audience.

### **Action Items**

1. Continue to search for public access video for possible inclusion in the program

### **Next Meeting**

November 25, 2009 – 1:00 – 3:00 IEC Room TBD

## ADDENDUM – RECOMMENDED CHANGES TO CURRENT STATE

### *FOR REVIEW AND ACCEPTANCE BY STAKEHOLDER GROUPS AFFECTED BY THE FALL PROTECTION STANDARD*

<b>SCAFFOLD INSPECTION</b>	<i>The SME team recommends that a standard of 30 days mandatory reinspection of scaffold by a competent worker be set.</i>
<b>TRAINING RECERTIFICATION</b>	<i>The SME team recommends that training in fall protection include a requirement for recertification on a regular basis. It is recommended that the recertification cycle be 3 years and that the recertification course be a reduced version of the full course with emphasis on the practical aspects of fall protection</i>
<b>SCAFFOLD TAGGING</b>	<i>The SME team recommends that the current 3 tag system being used to provide information to scaffole users be adopted by all Client organizations for consistency</i>
<b>FALL PROTECTION HEIGHT REQUIREMENTS</b>	<i>The SME team recommends that fall protection requirements be implemented at 1.8 metres in place of the current legal requirement of 3 metres. It is felt that this will not only provide a greater level of protection for workers, but also a standard across the region which will reduce confusion for workers moving from one job site to another. Many Client organizations are already at this position or are moving towards this position. An additional part of this requirement is the use of self retracting lanyards as a means of providing enhanced protection from falls and prevention of the “bottoming out” phenomenon experienced in falls.</i>
<b>RESCUE</b>	<i>The SME team recommends that there be a standard implemented in the region requiring the use of suspension trauma protection as part of the use of fall protection equipment. The use of this type of equipment allows a worker involved in a fall to relieve pressures related to suspension from fall protection apparatus, thus allowing for more efficient rescue and the potential for self rescue</i>

## Fall Protection SME Development Milestones – Rev 1

Sequence	Activity	Status	Expected Completion
1	Develop Facilitators Guide	Underway	Complete by November 20th
2	Develop ppt. Course	Collecting Resources	Shelley to complete by November 26th
3	Develop Student Workbook	Collecting Resources	Peter Stock will develop and submit a draft to the group by the first week of December
4	Pilot Run Course	Underway	Date to be determined, should be by 2 <sup>nd</sup> week of December
5	Review /Revise / Submit		Beginning of January
5	Develop Refresher Course	Discussed November 11, 2009	To be ready by 2 <sup>nd</sup> week of January , 2010
5	Develop Train The Trainer Criteria	Complete	
5	Submit go forward plan (controls, updates, reg changes etc.)		End of Q1 2010