

**Safety Training Standards & Delivery Fall Protection SME  
November 11, 2009**

<b>Invitees</b>	<b>Affiliation</b>	<b>Attend?</b>	<b>Invitees</b>	<b>Affiliation</b>	<b>Attend?</b>
Dave Taylor	Chemfab	Yes	Kevin Mackowski	IOL	No
Blair Allin	Boilermakers	Yes	Lonnie Cope	Suncor	Regrets
Dave Lambert	CSAO	No	Gary Krumholtz	Shell	No
Doug McKay	Kel-Gor	Yes	Emilio Iacobelli	NOVA	No
Tracey Verdone	LamSar	Yes	John Huybers	Curran	No
Victor Horvath	Laborers	Regrets	Ron Mombourquette	ALUMA	Yes
Brian Strong	Millwrights	No	Shelley Brown	IEC	Yes

**Acceptance of Previous Meeting Minutes**

Minutes reviewed and accepted

**Discussion Items**

1. The group refined the milestones document and, as you will see from the timelines, the test run will likely be in December, not November (attached)
2. The issue of trainer “levels” has been brought to the Steering Committee and they will be discussing and making a decision on it in due course
3. We had a reasonable turnout at the AGM where the group was commended for our work to date. Dave gave a summary update on the progress – he did a GREAT job.
4. Further discussion on the issue of Video use in the program. The group felt that it was important to get public domain video for the program. The group felt that ultimately, we would like to see a homegrown video for this course. The cost and complexity of doing so prohibits us from doing it in time for the current roll out date. As a result, we felt that it was inappropriate to spend potentially thousands of dollars to gain access to licensed versions of commercial training videos if we could avoid it. By next week, we want to have whatever video may be available to meet the objectives of the course. The search for these videos was broken down as follows:
  - Fall Protection Equipment – Tracey to see what is available from equipment suppliers that we can edit and use
  - Powered Elevating Work Platforms – Blair will contact suppliers to see what is available that we can edit and use
  - Guardrails and tags – Ron will find whatever may be available from suppliers or others that we can edit and use
  - Ladders – Dave will contact suppliers to see what is available that we can edit and use
  - Clients – Doug will contact Clients to determine what they may have available that we can edit and use.
5. After some discussion the group decided to table the issue of train the trainer to a later date
6. Discussion on the objectives and the refresher course yielded the following as a first draft:
  - a) Latest Statistics
  - b) Latest Equipment
  - c) Latest legislation/changes to legislation
  - d) The gaps identified in the addendum (attached)
  - e) Trainees would receive the full workbook
  - f) Trainees would challenge the full program test with pass fail being the same as for the full program

g) All hands on portions of the program would be included

- Donning and adjustment
- Inspection

h) Discussion of anchor points

i) Ladders

j) An open forum for a defined period where trainees would discuss particularly difficult tie off situations and discuss possible solutions to those situations

The group felt that this program should be a live document and that, after the first few times it is run, we may find that there may be additional items that need to be included based on things like – a large portion of the trainees miss a particular question on the test

We also discussed that with the training – both full and refresher – there are concepts that are being presented as standards but there needs to be some disclaimer that they need to understand that they may work for an Employer or a Client that does not subscribe to all of the standards

7. Video – “Broken Family” difficulties viewing, link seems to be broken – Ron has assured us that his brother can get this video downloaded if Emilio doesn’t have time
8. Reviewed the training aid card developed by Peter – everyone is to review it and make suggested changes for next meeting

### **Action Items**

1. Review objectives and determine if there is anything else that needs to be included in the refresher training – All – for next week
2. Search for free access video and have some available for review next week – All (anyone not on the list is welcome to contact the person with responsibility for the item if they can help out)

### **Next Meeting**

November 18, 2009 – 1:00 – 3:00 IEC Room TBD

## ADDENDUM – RECOMMENDED CHANGES TO CURRENT STATE

### *FOR REVIEW AND ACCEPTANCE BY STAKEHOLDER GROUPS AFFECTED BY THE FALL PROTECTION STANDARD*

<b>SCAFFOLD INSPECTION</b>	<i>The SME team recommends that a standard of 30 days mandatory reinspection of scaffold by a competent worker be set.</i>
<b>TRAINING RECERTIFICATION</b>	<i>The SME team recommends that training in fall protection include a requirement for recertification on a regular basis. It is recommended that the recertification cycle be 3 years and that the recertification course be a reduced version of the full course with emphasis on the practical aspects of fall protection</i>
<b>SCAFFOLD TAGGING</b>	<i>The SME team recommends that the current 3 tag system being used to provide information to scaffole users be adopted by all Client organizations for consistency</i>
<b>FALL PROTECTION HEIGHT REQUIREMENTS</b>	<i>The SME team recommends that fall protection requirements be implemented at 1.8 metres in place of the current legal requirement of 3 metres. It is felt that this will not only provide a greater level of protection for workers, but also a standard across the region which will reduce confusion for workers moving from one job site to another. Many Client organizations are already at this position or are moving towards this position. An additional part of this requirement is the use of self retracting lanyards as a means of providing enhanced protection from falls and prevention of the “bottoming out” phenomenon experienced in falls.</i>
<b>RESCUE</b>	<i>The SME team recommends that there be a standard implemented in the region requiring the use of suspension trauma protection as part of the use of fall protection equipment. The use of this type of equipment allows a worker involved in a fall to relieve pressures related to suspension from fall protection apparatus, thus allowing for more efficient rescue and the potential for self rescue</i>

## Fall Protection SME Development Milestones – Rev 1

Sequence	Activity	Status	Expected Completion
1	Develop Facilitators Guide	Underway	Complete by November 20th
2	Develop ppt. Course	Collecting Resources	Shelley to complete by November 26th
3	Develop Student Workbook	Collecting Resources	Peter Stock will develop and submit a draft to the group by the first week of December
4	Pilot Run Course	Underway	Date to be determined, should be by 2 <sup>nd</sup> week of December
5	Review /Revise / Submit		Beginning of January
5	Develop Refresher Course	Discussed November 11, 2009	To be ready by 2 <sup>nd</sup> week of January , 2010
5	Develop Train The Trainer Criteria	Complete	
5	Submit go forward plan (controls, updates, reg changes etc.)		End of Q1 2010